

TEAM Academy Charter School, Inc.
Newark, NEW JERSEY 07102

REQUEST FOR PROPOSALS
&
General Requirements

1:1 EARLY LITERACY TUTORING SERVICES

RFP No. TS-25-11

June 14, 2024

RFP Opening Date

10:00 AM

RFP Opening Time

TEAM Academy Charter School
Newark, NEW JERSEY 07102

REQUEST FOR PROPOSALS

RFP Advertisement

The TEAM Academy Charter School hereby advertises for competitive contracting in accordance with N.J.S.A. 18A:18A-4.5.

RFP No. TS-25-11

1:1 EARLY LITERACY TUTORING SERVICES

All necessary specifications and forms may be secured upon email request to:

Joe Hejlek

Director of Community Engagement
TEAM Academy Charter School
E-mail: jhejlek@kippnj.org

Proposals must be submitted in a sealed envelope and delivered to the Director of Community Engagement of TEAM Academy Charter School **on or before** the date and time indicated below.

The envelope to bear the following information:

Title:	1:1 EARLY LITERACY TUTORING SERVICES
Bid Number	TS-25-11
Name and Address of the Bidder	
Bid Opening Date	JUNE 14, 2024
Bid Opening Time:	10:00 AM

Location of RFP Opening:

TEAM Academy Charter School
60 Park Pl. #802
Newark, New Jersey 07102

The RFP opening process will begin at 10:00 AM. No proposals shall be received after the time designated in the advertisement. All proposals must be hand delivered. Do not mail or e-mail any proposals. The public can attend the proposal opening at 60 Park Place, Suite 802 or by visiting <http://www.kippnj.org/purchasing> at the prevailing time. A link will be present on the website to live stream the proposal opening where the public can participate.

“Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.”

Statement of Ownership Requirement: Pursuant to N.J.S.A. 52:25-24.2, Bidders shall submit a statement setting forth the names and addresses of all persons and entities that own ten percent or more of its stock or interest of any type at all levels of ownership.

A Non-Collusion Affidavit and a Contractor Questionnaire/Certification also must be submitted with the proposal. The proposal package will also include other documents that must be completed and returned with the proposal. Failure to comply with Instructions to Bidders and to complete and submit all required forms, may be cause for disqualification and rejection of the proposal.

The Board of Education reserves the right to reject any or all bids pursuant to N.J.S.A. 18A:18A-2(s), (t), (x), (y), N.J.S.A. 18A:18A-4(a), N.J.S.A. 18A:18A-22, and to waive minor informalities or non-material exceptions, that may be in the best interest of the Board.

Steve Small
School Business Administrator/Board Secretary
